

Sage 100 ERP

Federal and State eFiling and Reporting*

Streamline your tax reporting processes with Sage 100 ERP (formerly Sage ERP MAS 90, 200, and 200 SQL) Federal and State eFiling and Reporting module capabilities. Eliminate manual form creation and save time by choosing from over 250 federal and state forms for Unemployment, Withholding, New Hire reports, W-2s, W-3s, and 1099s.

With Sage 100 ERP Federal and State eFiling and Reporting, you can print and mail the provided federal and state forms. The electronic forms have a familiar appearance, as they are a replica of the government forms you would receive in the mail. The electronic forms that appear on your screen aren't blank, however—much of the information is already filled out for you by your Sage 100 ERP system. View and edit the information easily on your screen, and once you've verified it's the way you want it, the form is ready to print or e-file. If you choose to print the form, you can utilize blank, perforated W-2 and 1099 forms, available for purchase from Sage Checks & Forms, without having to align preprinted forms. Many state forms, such as Withholding and Unemployment, allow you to print on blank paper and don't require the purchase of any preprinted forms.

Go completely green by utilizing our eFiling Service, offered on a transaction-fee basis, to further streamline and simplify your tax reporting process. You choose how much of the service to utilize, from efficient filing of employee New Hire or Unemployment forms to a complete filing service for W-2s and 1099s, with hard copies sent to your employees and to you for your records. You can also provide your employees with immediate access to their copy on a secure website. You only incur fees for the forms you choose to e-file. No sign-up fees, and no subscription fees.

You'll always be in compliance with our automated form updates. And every report is saved in its own history file for easy retrieval to reprint, edit, or e-file. Use Federal and State eFiling and Reporting to save significant time so you can focus on other important areas of your business.

BENEFITS

- Go green—save time, money, and the environment by utilizing over 250 federal and state e-forms
- Eliminate manual report creation and the need to handle, align, and store preprinted forms
- Minimize data entry errors—populates from your Sage 100 ERP employee and vendor data
- Increase productivity by autogenerating a completed form that's ready to print, sign, and send—or e-file to save paper, postage, and time
- Always stay in compliance with the latest quarterly form updates
- Access archives for historical filing information of every completed form

After you select the form you want to use, your system automatically fills out your electronic form. During your preview process, the system identifies information by highlighting the field in red. Once your form is complete and ready to file, simply choose eFile or Print options.

The screenshot displays the Sage 100 ERP interface for filing a 941 form. The main window shows the '941 for 2008: Employer's Quarterly Federal Tax Return' form. Key fields include:

- Form number: 941 for 2008
- Department of the Treasury - Internal Revenue Service
- Employer identification number: [redacted]
- Name: ABC DISTRIBUTION AND SERVICE CORP
- Trade name: [redacted]
- Address: [redacted]
- City, State, ZIP code: [redacted]

 Below the form, there are sections for 'Part 1: Answer these questions for this quarter' with input fields for:

- 1 Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 1(Quarter 1), June 1(Quarter 2), Sept. 1(Quarter 3), Dec. 12 (Quarter 4): 43
- 2 Wages, tips, and other compensation: 231871.77
- 3 Total income tax withheld from wages, tips, and other compensation: 39247.17
- 4 If no wages, tips, and other compensation are subject to social security or Medicare tax: Check and go to line 6.
- 5 Taxable social security and Medicare wages and tips:

	Column 1	Column 2
5a Taxable social security wages	231133.52	28660.56
5b Taxable social security tips	738.25	91.54
5c Taxable Medicare wages & tips	231871.77	6724.28
5d Total social security and Medicare taxes (Column 2, lines 5a + 5b + 5c = line 5d)		35476.38

 A 'Filing Options' dialog box is open, asking the user to select how they want to file the report. The options are:

- eFile:** Click the eFile button to electronically file this report for \$7.95.* No printing, folding, or mailing is required.
- Print:** Click the Print button to open the Print window, which allows you to set up your printer, insert blank forms or plain paper, and use the Page Align feature. When you are done printing your forms, sign, fold, and mail them to the local, state, and/or federal agency.

 The dialog box also includes a 'Cancel' button and a note: '* Actual pricing may vary at time of eFiling due to other factors such as late fees.'

*This module is compatible with Sage 100 Standard, Advanced, and Premium ERP.



Edition

Compatible with Sage 100 Standard, Advanced, and Premium ERP

Features

Eliminate Manual Efforts

Using Sage 100 ERP eFiling and Reporting, you no longer have to order, stock, and keep track of printed forms. Better yet, you won't have to worry about finding, loading, and aligning those forms when you need to print. Simply choose the form you need from the drop-down list.

Automatically Complete Forms

Choose the form, and any of your federal and state forms, including Unemployment, Withholding, and New Hire reports, are automatically filled in using the data from your Sage 100 ERP Payroll and Accounts Payable modules. No more struggling over worksheets, triple-checking calculations, or whiteout!

E-File Forms and Payments

Choose the level of e-filing services you want to use for your W-2s and 1099s. We offer two types—Basic and Complete. Both save you time on requesting, stocking, and finding the forms you need. Basic service provides you with the ability to send state or federal reports through e-file in minutes. Complete service files your federal and state forms electronically, and also prints, stuffs, and mails your employee copy; plus, a plain-paper copy is provided for your records.

FEDERAL FORMS			
<ul style="list-style-type: none"> • I-9, W-2, W-3, W-4, W-5, 940 EZ, 940, 941, 941 Schedule B, 941 Voucher, 943 • 943-A, 943 Voucher, 945, 945-A, the 945 Voucher • 1099 PATR, 1099 R, and 1099 DIV 		Minnesota	DEED-1 & 1D, MW-5, New Hire, eFile 1-3 Qtr W/H for Mntly/Qtrly/ SemiWkly, eFile 4th Qtr/Annual
		Mississippi	UI-2/3 & UI-3, 89-105, 89-115, New Hire
		Missouri	MO-941, MODES-4-7 & MODES-10B, New Hire, W-3
		Montana	MW-3AR, New Hire, UI-5 & 5A, UI-5G & 5A
		Nebraska	941N, W-3N, UI-11W & UI-11T, New Hire
		Nevada	NUCS-4072 & NUCS-4073, New Hire
		New Hampshire	DES 200 Part 1 & DES 200 Part 2 & DES 200C, New Hire
		New Jersey	927 & WR-30, 927W & WR-30, NJ-W-3M, New Hire
		New Mexico	CRS-1, ES-903A & ES-903B, New Hire
		New York	NYS-1, NYS-45 & NYS-45 ATT, New Hire
		North Carolina	NC-3, NC-3M (page 1 & 2), NC-5, 5P, & 5Q, NCUI 101 & 101B, New Hire
		North Dakota	SFN 41263, F-306, F-307, New Hire
		Ohio	IT-3, 501, 941, 942, SD-101 (short), SD-101 (long), SD 141, UCO-2QR, UCO-2QRR, New Hire
		Oklahoma	OW-9, OW-9A, OES-3, New Hire
		Oregon	WA, WR, OQ & 132 & Schedule B, New Hire
		Pennsylvania	PA-501, PA W3, REV-1667, UC-2 & UC-2A Supplement, New Hire
		Rhode Island	941-A, 941-M, 941-QM, 941-Q,W-3, TX-17, New Hire
		South Carolina	WH-1605, WH-1606, WH-1612, UCE-101 & UCE-120 & UCE-120A, New Hire
		South Dakota	DOL-UID-21 & DOL-UID-21A, New Hire
		Tennessee	LB-0465 & LB-0851 & Wage Continuation, New Hire
		Texas	C-3 & C-4, New Hire
		Utah	DWS-UI 3 & DWS-UI 3CL, TC-96M, TC-96Q, TC-96R, TC-96Y, New Hire
		Vermont	WH-431, WH-432, WH-433, WH-434, C-147 & C-101, New Hire
		Virginia	VA-5, VA-6, VA-15, VA-16, VEC-FC-20 & VEC-FC-21, New Hire
		Washington	5208 & 5208-A, QR (page 1 & 2), New Hire
		West Virginia	IT-101, 103, WVUC-A-154 & WVUC-A-154-A, New Hire
		Wisconsin	UC-101 & UC-7823, WT-6, WT-7, New Hire
		Wyoming	WYO-056 & 078, WYO-058 & 078
STATE FORMS			
Alabama	A-1, A-3, A-6, New Hire, UC CR4 & UC CR4A		
Alaska	1004, New Hire		
Arizona	A1-WP, A1-QRT, A1-R, A1-APR, UC-018 & UC-020		
Arkansas	3MAR, AR941M, ESD-ARK-209B & ESD-ARK-209C, New Hire		
California	DE-88 All, DE-6, DE-7, DE-34 New Hire		
Colorado	DR 1093, DR 1094, UITR-1 & UITR-1(a), New Hire		
Connecticut	CT-941, CT-W3, UC-5A/UC-2 & UC-5B, CT-W4 New Hire		
Delaware	WM, WQ, WR, UC-8 & UC-8a, New Hire		
District of Columbia	FR-900M, FR-900A, FR-900B, DCDOES UC-30 & DCDOES UC-31, New Hire		
Florida	UCT-6 & UCT-6A, New Hire		
Georgia	GA-V, G-7M, G-7Q, G-7 SchB, DOL-4 Part I & DOL-4 Part II, New Hire		
Hawaii	HW-3, HW-14, UC-B6 & UC-B6A, New Hire		
Idaho	910, 956A, 956M, 956Q, 956SM, 957W, New Hire, TAX020 & TAX026		
Illinois	IL 501, IL-941, UI-3/40 & 40AForm, IL W-3, New Hire		
Indiana	UC-1-S & UC-5A-S & UC-5B, WH-1, WH-3, New Hire		
Iowa	44-007, 44-095a, 44-105, 65-5300 & 60-103, New Hire		
Kansas	KW-3, KW-3E, KW-5, K-CNS 101 & 1001, New Hire		
Kentucky	K-1, 42A806, UI-3, New Hire		
Louisiana	L-1, L-3 (page 1 & 2), LDOL ES4 & ES4B, New Hire		
Maine	941-ME, 941CI-ME, 900 ME, New Hire		
Maryland	MW 508, OUI 15 & 16, New Hire		
Massachusetts	1700 HI, M-941 (WQ), M-941D (WR), M-942 (W42), DUA Form 1 & WR-1 & WR-2, New Hire		
Michigan	165 (page 1 & 2), UA 1017 & 1020, New Hire		

For Sage 100 ERP customer pricing, volume discounts, and the most current list of available forms (or to begin the eFiling process), go to: <https://Sage100ERPaatrix.com/>

